Emergency Response Manual







Is it an emergency situation where the patient is unconscious or in need of being moved to the hospital?



Call 119 immediately When the patient is critical and unconscious

Do CPR/ Use Automated External Defibrillator (AED)



When 119 arrives move the patient to the hospital immediately





Please know and keep the emergency contact numbers of your Head Resident!









about a nearby clinic when needed













Introduction of Health Service Center

The Health Service Center exists

for the enhancement of the health of the students, employees and professors It is a health welfare facility A professional nurse is in charge.

- Users: Sun Moon University students, employees and professors
- Operating time: 9:00AM ~ 6:00PM (Lunch Time 12:00~13:00) Location : Sun Moon University
- Student Center 1F · How to Use: Visit reception
- Contact: 041) 530-2835







Evacuation know-how from earthquake

When you are at home

▶ Go under the desk or bed and hold the desk leas

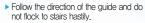


- It is safe when you are near wall corner, restroom or bathroom.
- Turn off the light and close gas valve.

When you are in department store, movie theater, underground or playing ground

When you feel earthquake. cover your head immediately and stay sit until the vibration



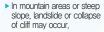


- It is safe at underground facilities, but you should deal with blackout or flooding.
- It is safe at wide playground.

When you are in a building

- ▶ Evacuate to under the desk or table
- Stay far away from windows or balcony.
- Do not use elevator.
- Use emergency stairs.

When you are on hiking or journey





- ▶ slope. landslide or collapse of cliff may occur.
- ▶ When earthquake and tidal wave special warning is issued in coast, evacuate quickly to high are or far from coast.

When you are in subway

▶ Hold the fixed objects.



▶ Move following to internal announcement,

When you are in school

Go under the desk and sit crouched.



Stand off from falling shelf or bookshelf and protect your body.

▶ Follow directions of teacher and evacuate to playground calmly.

When an Emergency occurs remember this! 119

When there is an emergency that can not be treated at our University Health Care Center,

the most important thing is to notify 119 fast.

Things that you need to tell the 119 Operator

- Location of the emergency If possible be specific: such as what floor, if it happened in the dorm, also tell the room number etc.
- ► Emergency situation (Cardiac arrest, Car accident)
- Numbers of patients
- Status of the patient(s)
- First-aid you did for the patient(s) (CPR, AED, etc.)

Sun Moon University Student Health Care Center · Global Support Team

Global Sun Moon International Student Safety Guide



Sun Moon University Health Service Center · Exchange Support Team

Adult CPR











If you are not confident about mouth to mouth resuscitation then do only chest compression.

How to use AED

Turn on the power → attach pads → analyse heart rhythm → give an electronic shock



For student safety, 13 AED machines are installed in the university











When there is no need for electric shock or after the electric shock, do CPR immediately,

자료제공 : 대한심폐소생술협회, 네이버

How to use a Fire Extinguisher



- ▶ Pull out the safety pin located near the handle.
- > Stand with the wind at your back, and hold the hose towards the fire.
- ▶ Grasp the handle with force and spray towards the fire.

Information about clinics near school

- 15 min. by walking, 5 min. intern by car

Classification	Medical Institution	Location	Operating hours (Lunch Time : १४।-२४।)	Contact Info.
	Samsung Joeun Neagua	Near Samsung Trapelis Apartment Complex	9:00~19:00(Sat, 9:00~14:00)	041.549.7738
Dermatology/ Internal Medicine	Paliseuwon		9:00~19:00(Sat, 9:00~14:00)	041.900.8550
	SL Yonhapchigua		9:30~18:30(Sat, 9:30~14:00)	041.549.2080
Dentist	Pelis Chiguaeuwon		9:30~19:00(Sat, 9:30~14:00)	041.533.8339
	Woori Samsung Chiguaeuwon		9:30~18:30(Sat, 9:30~14:00)	041.533.2833

Clinics near Terminal

- Near Shuttle Bus Stop

Classification	Medical Institution	Location	Operating hours (Lunch Time : 1시~2시)	Contact Info.
Ear Nose Throat	Woori Ibiinhugua	Across from Cheonan Terminal	9:00~19:00(Sat, 9:00~14:00)	041.563.0007
	Cheonan Dream Ibiinhugua		9:00~19:00(Sat, 13:00~14:00)	041.554.7575
Orthopedic	Hanmaeum Jeonghyungwegua	Across from Shinsegye Department	9:00~19:00(Sat, 9:00~13:00)	041.562.0777
Ophthalmology	Nunbit Angua	Jillisegye Departitietit	9:00~18:30(Thu, ~13:00) (Sat, 9:00~14:00)	041.522.6767
1 57	Seoul Angua	Across from	9:00~18:30(Sat, 9:00~15:00)	041.522.6767
Internal Medicine	Kimjeaha Negua	Cheonan Terminal	9:30~18:30(Sat, 9:00~13:00)	041.558.8500
II ILEITIAI WEUICITE	Sokpyeonhan Negua	Across from Shinsegye Department	8:30~17:30(Sat, 8:30~13:00)	041.551.6368
Dermatology	CNP Cha & Park Pibugua	Across from Cheonan Terminal 10:00~20:00(Sat, 10:00~16:00)		041.552.1199
Obstetrics and Gynecology	Seoul Ms. Sanbuingua	Across from Shinsegye Department	10:00~19:00(Sat, 9:30~13:30)	041.551.5225
dynecology	An Chang Hoon Sanbuingua	Near Shuttle Bus Stop	9:00~19:00(Sat, 9:00~15:00)	041.553.7533
Dentist	Shinsegye Chigua	Across from Shinsegye Department	9:30~20:00(Thu, ~19:00) (Sat, 9:30~14:00)	041.564.0028
	Namse Bubu Chigua	Near the Terminal	9:30~19:00(Sat, 9:30~15:00)	041.577.2802

Clinics near KTX Asan Station

Classification	Medical Institution	Location	Operating hours (Lunch Time : १४।-२४।)	Contact Info.
Orthopedic	Yeonsei Namu Clinic	Near Asan Station	9:30~18:30(Sat, 9:30~14:00)	041.537.0000
	Sentum Jeonghyungwegua	Across from KTX E-Mart Traders	9:30~18:30(Sat, 9:30~14:00)	041.425.0099
Obstetrics and Gynecology	Samsung Miz Byungwon	Near Asan Station	9:00~18:30(Sat, 9:00~13:00)	041.903.2277

• Suttle bus to Asan station : Centom Jeonhyeongwegua, Cha & Park Pibugua Dermatology Clinic

• Shuttle bus to Terminal: Yeonsei Namu Byungwon, Samsung Miz Byungwon

Foreign Student Insurance Guide

► Medical expenses

Classification	Coverage	Maximum compensation limit
	Inpatient treatment expense	KRW10,000,000
Accident & disease	Outpatient treatment expense	KRW250,000
	Medicine expense	KRW50,000

	치료비 본인부담금
Inpatient expense	The sum of 10% of National Health Insurance benefit items and 20% of non-benefit items among the total hospital expenses.
Outpatient expense	The greater amount of money between KRW10,000 - KRW20,000 and the sum of 10% of National health insurance benefit items and 20% of non-benefit items among the total hospital expenses

► Claim Application Process and required Documents

① Medical treatment → ② you pay → ③ sending documents → ④ insurer pays

The Required documents

Fill up the claim reporting form, medical certificate, hospital expense receipt, medicine or dispensing fee receipt, the copy of your bank account.

Documents reception

Fax: 02-6442-1737 E-mail: kj@fstudent.kr

▶ Insurance supporting system (home page)

ID: your student number Password: your date of birth (yymmdo

· www.fstudent.kr you can log on to the internet web site and or your smart phone

oroon lovout

- · Insurance Policy: Insurance Period, Check the coverage and issue the certificate
- · Claim Report : Required Documents, where to send documents
- Key Exclusions : Accident and or diseases not covered by this insurance
- · Claim: Check out the progress after claim application
- · At the bottom of the page: download claim reporting form, and samples

▶ Customer Center

Office phone number	Fax	E-mail
02-558-7383	02-6442-1737	kj@fstudent.kr

Clinics [Hospital] with an Agreement for International Students : Cheonan Chungmu Hospital Information

Classification	Medical Institution	Location	Operating hours (Lunch Time : १४५-२४।)	Contact Info.
GeneralHospital	Cheonan Chungmu Hospital	Chungcheong-nam-do Cheonan-si SSangyong-dong 542-3	Weekdays 09:30~18:30 Saturday 09:30~14:00	041.570.7555

When you use shuttlebus to Asan station |

get off at Cheonan-Asan Station and take bus number 13 → get off at Cheonan Chungmu Hospital

